

HOT WORKS PERMIT

COPY 1 OF 2 — DISPLAY AT WORK SITE

Welding · cutting · grinding · brazing · soldering · hot bitumen · blowtorch

KD-PTW-HW-001 Rev A0

Statutory driver: DSEAR 2002 reg 6(8) and Schedule 1 para 6 require a system of permits to work, issued by a person with responsibility for that function, before work begins in hazardous places or involving hazardous activities. Fire watch periods follow the Joint Code of Practice, 10th edition (2022) incorporating Amendment 2 (2025).

1 PERMIT IDENTIFICATION

PERMIT NUMBER	PROJECT / SITE REF	SITE NAME AND ADDRESS	DATE OF ISSUE
VALID FROM (DATE & TIME)	VALID TO (DATE & TIME)	CROSS-REFERENCED PERMITS / CERTIFICATES	

A permit must cover specific, identified activities and locations only, and be signed off at the end of each work period (Joint Code of Practice 10th ed).

2 LOCATION AND DESCRIPTION OF WORK

EXACT LOCATION OF WORK	PLANT / EQUIPMENT IDENTIFICATION	
DESCRIPTION OF THE WORK, AND ITS LIMITATIONS		
HOT WORK EQUIPMENT TO BE USED	OPERATIVES	CONTRACTOR / TRADE

3 HAZARD IDENTIFICATION

Identify the hazards of the work, the residual hazards of the area, and any hazard introduced by the work itself.

HAZARDS IDENTIFIED — ATTACH THE RAMS, DO NOT SUMMARISE IT HERE

RAMS REFERENCE	DSEAR ZONE (OR NONE)	ASBESTOS REGISTER CHECKED (NAME / DATE)

4 PRECAUTIONS — EVERY BOX MUST BE TICKED OR MARKED N/A BEFORE THE PERMIT IS ISSUED

- ☐ Combustible materials removed for at least 10m, or protected with fire-resistant blankets
- ☐ Floors swept clean; combustible floors wetted or covered with damp sand / fire-resistant sheets
- ☐ All wall, floor and ceiling openings, ducts and voids within 10m covered or sealed
- ☐ Opposite side of walls, partitions and ceilings checked and protected
- ☐ Area, plant and pipework confirmed gas-free / purged where applicable
- ☐ Flammable liquids, gases and dusts removed or isolated
- ☐ Gas cylinders secured upright, flashback arrestors fitted, hoses and regulators inspected
- ☐ Suitable fire extinguishers provided at the work position and operatives trained in their use
- ☐ Fire detection / alarm status confirmed — separate isolation permit raised if any device is disabled
- ☐ Escape routes remain clear and the site emergency arrangements have been briefed
- ☐ Welding screens erected; adjacent workers and the public protected from arc, sparks and fume
- ☐ Ventilation and local exhaust adequate; fume extraction in place
- ☐ Fire watch arranged for during the work AND for the period after it (see the Fire Watch Certificate)
- ☐ Means of raising the alarm available and tested at the work position
- ☐ Occupier / client notified where the work is in or adjacent to an occupied building
- ☐ Any item above marked N/A has been justified in the box below

ADDITIONAL PRECAUTIONS, AND JUSTIFICATION FOR ANY ITEM MARKED N/A

Every field on this page must be completed before the permit is issued. Shaded fields are mandatory.

HOT WORKS PERMIT

Authorisation · acceptance · handover · hand-back · cancellation

COPY 2 OF 2 — RETAIN AT PERMIT CONTROL POINT

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5 PERSONAL PROTECTIVE EQUIPMENT

- | | | |
|---|---|---|
| ☐ Eye / face protection, correct shade | ☐ Flame-resistant clothing | ☐ Hearing protection |
| ☐ Flame-resistant gloves | ☐ RPE — state type below | ☐ Safety footwear |

RPE TYPE, FACE-FIT STATUS, AND ANY OTHER PPE REQUIRED

6 ISSUE — ISSUING AUTHORITY

I certify that the hazards of this work have been identified and assessed, that the work site has been examined, and that all precautions specified in sections 4 and 5 — including all isolations — have in fact been taken.

I confirm the validity period in section 1 is specific to this work period and is not open-ended.

PRINTED NAME	APPOINTED ROLE	COMPANY	SIGNATURE	DATE	TIME

7 AUTHORISATION — SECOND PERSON CHECK BEFORE ISSUE

HSE requires the permit to be seen by a second person before it is issued. I have reviewed this permit and am satisfied it is complete, the scope is properly limited, and it does not conflict with any other permit live in this area.

PRINTED NAME	APPOINTED ROLE	COMPANY	SIGNATURE	DATE	TIME

8 ACCEPTANCE — PERFORMING AUTHORITY

I have read and understood this permit. I understand the hazards and the precautions, I have briefed everyone working under it, and those precautions will be observed for the duration of the work. I will not exceed the scope or the validity period stated in section 1.

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

9 EXTENSION / SHIFT HANDOVER

Complete only where the work continues into a further period. Confirm the plant remains safe and the incoming acceptor is aware of the hazards.

EXTENDED TO (DATE & TIME)	ISSUING AUTHORITY SIG	INCOMING ACCEPTOR SIG	RE-CHECKED (Y/N)
EXTENDED TO (DATE & TIME)	ISSUING AUTHORITY SIG	INCOMING ACCEPTOR SIG	RE-CHECKED (Y/N)

10 SUSPENSION

HSE requires suspended permits to be retained on the permit system, with the condition the plant has been left in and the consequences for other activities recorded.

DATE & TIME SUSPENDED	REASON, AND CONDITION PLANT LEFT IN	SIGNED

11 HAND-BACK — PERFORMING AUTHORITY

I certify that the work described in this permit is complete or has been stopped, that all persons and equipment under my control have been withdrawn, and that the area has been left in a safe and clean condition.

- | | | |
|---|---|---|
| ☐ Work COMPLETED | ☐ Work PARTIALLY completed | ☐ Work STOPPED and not completed |
|---|---|---|

PRINTED NAME	SIGNATURE	DATE	TIME	FIRE WATCH CERT REF

12 CANCELLATION — ISSUING AUTHORITY

I certify that the work area has been inspected after completion of the fire watch period, that the plant and area have been returned to a safe condition with all isolations removed and verified, and that this permit is cancelled.

PRINTED NAME	SIGNATURE	DATE	TIME	REGISTER (INITIALS)

On cancellation, flatten this PDF before archiving so the record cannot be silently edited. Retain for a minimum of 30 days on site (HSG250), then archive in line with your retention schedule.

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-08-07	first-issue	First issue.	— not yet approved —
D1	2026-08-10	review	Reviewed - no change to the content. Legislation position reviewed against Product Legislation Register KD-REG-01 Rev R01.3 and the August 2026 horizon scan; cutoff moved to 10 August 2026.	— not yet approved —
A0	2026-08-27	review	Approved for issue by the author. Content unchanged from D1; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.