

WORK OVER OR NEAR WATER PERMIT

COPY 1 OF 2 — DISPLAY AT WORK SITE

Rivers, docks, lagoons, tanks, flooded excavations — where the fall is to water and the clock is minutes

KD-PTW-WW-034 Rev A0

CDM 2015 Schedule 3 lists work with a risk of drowning as work involving particular risks: the plan must address it specifically (reg 12(2)), and this permit is how the arrangements the plan names are proved in place on the day. The order of controls is fixed: prevent the fall (Work at Height Regulations 2005 — edge protection first), then prevent the drowning (buoyancy), then make the rescue real — a person in cold moving water has minutes, and a rescue plan that starts with calling someone who is not there is not a plan.

1 PERMIT IDENTIFICATION

PERMIT NUMBER	PROJECT / SITE REF	SITE NAME AND ADDRESS	DATE OF ISSUE
VALID FROM (DATE & TIME)	VALID TO (DATE & TIME)	CROSS-REFERENCED PERMITS / CERTIFICATES	

2 LOCATION AND DESCRIPTION OF WORK

EXACT LOCATION	CONTRACTOR / TRADE		
DESCRIPTION OF THE WORK, AND ITS LIMITATIONS			
RAMS REFERENCE	PERSON IN CHARGE ON SITE	OPERATIVES	SUPERVISOR

3 THE WATER

THE WATER — WHAT AND WHERE	DEPTH / FLOW / TIDAL STATE	TEMPERATURE / SEASON NOTE
ACCESS AND EGRESS FROM THE WATER	IN-WATER HAZARDS	

4 CONDITIONS — EVERY BOX TICKED BEFORE ISSUE

- ☐ The fall is prevented first: edge protection, barriers or restraint at every open edge over or beside the water — buoyancy is the backup, not the plan
- ☐ Buoyancy worn: auto-inflation lifejackets (serviced, in date) for every person within the distance the RAMS sets of the edge
- ☐ Rescue equipment at the work, not in the van: throw lines and a grab pole as minimum; a rescue boat or tethered raft where the RAMS requires one
- ☐ A dedicated person with eyes on the water whenever anyone works over it — named below, with no other duties while work proceeds
- ☐ The rescue is rehearsed: who does what when someone goes in, proved by a walk-through before first work, and the emergency services access point identified
- ☐ Weather, flow and (where tidal) tide window checked today and within the limits the RAMS sets; work stops when conditions leave them
- ☐ Leptospirosis (Weil's disease) briefed where the water warrants it — cover cuts, wash before eating, card carried
- ☐ Lone working over water is not authorised under any circumstances — minimum crew stated in the RAMS is on site

WATER WATCH (DEDICATED PERSON)	RESCUE EQUIPMENT AT THE WORK	RESCUE WALK-THROUGH DONE (TIME)

WORK OVER OR NEAR WATER PERMIT

Authorisation · acceptance · handover · hand-back · cancellation

COPY 2 OF 2 — RETAIN AT PERMIT CONTROL POINT

KD-PTW-WW-034 Rev A0

5 ISSUE — ISSUING AUTHORITY

I certify that the hazards of this work have been identified and assessed, that the work site has been examined, and that all precautions specified in this permit — including all isolations — have in fact been taken.

I confirm the validity period is specific to this work period and is not open-ended.

PRINTED NAME	APPOINTED ROLE	COMPANY	SIGNATURE	DATE	TIME

6 AUTHORISATION — SECOND PERSON CHECK BEFORE ISSUE

HSG250 expects a permit to be checked by a second competent person before issue. I have reviewed this permit and am satisfied it is complete, the scope is properly limited, and it does not conflict with any other permit live in this area.

PRINTED NAME	APPOINTED ROLE	COMPANY	SIGNATURE	DATE	TIME

7 ACCEPTANCE — PERFORMING AUTHORITY

I have read and understood this permit. I understand the hazards and the precautions, I have briefed everyone working under it, and those precautions will be observed for the duration of the work. I will not exceed the scope or the validity period stated.

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

8 EXTENSION / SHIFT HANDOVER

Complete only where the work continues into a further period. Confirm the plant remains safe and the incoming acceptor is aware of the hazards.

EXTENDED TO (DATE & TIME)	ISSUING AUTHORITY SIG	INCOMING ACCEPTOR SIG	RE-CHECKED (Y/N)
EXTENDED TO (DATE & TIME)	ISSUING AUTHORITY SIG	INCOMING ACCEPTOR SIG	RE-CHECKED (Y/N)

9 SUSPENSION

HSG250 expects suspended permits to be retained on the permit system, with the condition the plant has been left in and the consequences for other activities recorded.

DATE & TIME SUSPENDED	REASON, AND CONDITION PLANT LEFT IN	SIGNED

10 HAND-BACK — PERFORMING AUTHORITY

I certify that the work described in this permit is complete or has been stopped, that all persons and equipment under my control have been withdrawn, and that the area has been left in a safe and clean condition.

☐ Work COMPLETED ☐ Work PARTIALLY completed ☐ Work STOPPED and not completed

PRINTED NAME	SIGNATURE	DATE	TIME	OUTSTANDING ITEMS

11 CANCELLATION — ISSUING AUTHORITY

I certify that all persons and equipment are clear of the water, rescue equipment is recovered, and this permit is cancelled.

PRINTED NAME	SIGNATURE	DATE	TIME	REGISTER (INITIALS)

On cancellation, flatten this PDF before archiving so the record cannot be silently edited. Retain for a minimum of 30 days on site (HSG250), then archive in line with your retention schedule.

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-08-31	first-issue	First issue.	— not yet approved —
D1	2026-08-31	material	Actions the internal H&S director review. WW-034 re-cited from reg 13 to reg 12(2); AD-035 gains the CAR 2012 reg 22 medical-surveillance condition for NNLW, task-specific-training wording and the always-licensable statement for sprayed coatings and lagging; both carry HSG250-accurate back-page wording.	— not yet approved —
A0	2026-08-31	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.