

WET-AREA AND SANITARY SEALING — QUALITY INSPECTION CHECKLIST

QUALITY — ONE PER AREA

Sealant round baths, showers, basins, sinks, worktops and wet-room junctions · mould-resistant grade, preparation, application,...

KD-QA-MS-002 Rev A0

How this sheet works: the subcontractor ticks and initials each point as the work is checked. ONE named reviewer — the principal contractor's site manager or quality manager — releases every HOLD POINT on this sheet, all the way to completion. The client, contract administrator or clerk of works signs once, at the end. A stack of these signed at a desk is not evidence — every hold point needs a reading, a photo reference and a date. Issue with the activity RAMS.

1 WHERE — A STRANGER MUST BE ABLE TO FIND THIS AREA FROM THIS SHEET IN FIVE YEARS

|                    |               |                        |                         |                                     |
|--------------------|---------------|------------------------|-------------------------|-------------------------------------|
| BLOCK / BUILDING   | LEVEL / FLOOR | ROOM / ZONE / AREA     | GRIDLINES               | DRAWING AND REVISION                |
| PROJECT / SITE REF | SITE          | SPEC CLAUSE / SCHEDULE | SUBCONTRACTOR INSPECTOR | REVIEWER — RELEASES THE HOLD POINTS |

2 THE SPECIFIED SYSTEM — FROM THE SPECIFICATION AND THE DRAWINGS, NOT FROM MEMORY

|                                               |                                  |                     |
|-----------------------------------------------|----------------------------------|---------------------|
| SANITARY SEALANT SPECIFIED (PRODUCT / COLOUR) | JOINTS TO BE SEALED IN THIS ROOM | CURE BEFORE USE (H) |
|-----------------------------------------------|----------------------------------|---------------------|

3. Preparation — before sealing

HOLD POINT

- ☐ Sealant the mould-resistant sanitary grade in section 2 and within shelf life — a general-purpose sealant in a wet area is a non-conformance
- ☐ Baths and shower trays filled with water (or loaded as the data sheet states) before sealing so the joint is sealed in its loaded position; fixed to the wall and supported so they do not move
- ☐ Joint faces clean and dry; tile grout fully cured; old sealant and silicone residue removed to bare substrate; surfaces wiped with the solvent the data sheet names
- ☐ Gaps wider than the data-sheet maximum backed with rod or tape; joint width measured and recorded
- BATH / TRAY FILLED BEFORE SEALING

JOINT WIDTHS (MM)

Spec · TDS

BS 8000-16 · TDS

BS 8000-16 · TDS

BS 8000-16

|                           |      |                                           |     |                 |              |                    |
|---------------------------|------|-------------------------------------------|-----|-----------------|--------------|--------------------|
| RESULT                    | Pass | Fail                                      | N/A | NCR REF IF FAIL | PHOTO REF(S) | Date/time on photo |
| SUB SELF-CHECK — INITIALS | DATE | HOLD RELEASED BY THE REVIEWER — SIGNATURE |     |                 | TIME         | DATE               |

4. Application

WITNESS

- ☐ Sealant gunned in one continuous bead, filling the joint, tooled to a smooth concave face; masking removed before skinning; no smears on tiles or sanitaryware
- ☐ Internal corners and the junctions of wall and floor sealant continuous with no pinholes — checked with a torch; bead width even
- ☐ Pipe penetrations, tap holes and overflow fittings sealed as the data sheet requires; sealant not used to fill gaps the tiling or tanking should have closed

BS 8000-16

BS 8000-16

Spec

|                           |      |                                  |     |                 |              |                    |
|---------------------------|------|----------------------------------|-----|-----------------|--------------|--------------------|
| BATCH NUMBERS             |      |                                  |     |                 |              |                    |
| RESULT                    | Pass | Fail                             | N/A | NCR REF IF FAIL | PHOTO REF(S) | Date/time on photo |
| SUB SELF-CHECK — INITIALS | DATE | WITNESSED BY THE REVIEWER — NAME |     |                 | DATE         |                    |

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## 5. Cure and handover

HOLD POINT

- ☐ Room closed to use for the cure in section 2 — no water on the joint before then; sign on the door; date and time recorded
- ☐ After cure, the joint is adhered on both faces with no gaps, and the bath or tray sealed in its loaded position does not open the joint when filled — filled and checked
- ☐ Every snag and non-conformance below closed and re-checked by someone other than the person who fixed it; data sheet and batch record in the handover file

TDS

BS 8000-16

Practice

CURED UNTIL (DATE / TIME)

CHECKED FILLED BY / DATE

RESULT

Pass

Fail

N/A

NCR REF IF FAIL

PHOTO REF(S)

Date/time on photo

SUB SELF-CHECK — INITIALS

DATE

HOLD RELEASED BY THE REVIEWER — SIGNATURE

TIME

DATE

## 6 SNAGS FOUND IN THIS AREA — MINOR DEFECTS FIXED AND RE-CHECKED ON THE SHEET

A snag is a defect the trade puts right and someone else re-checks. Anything that fails an acceptance criterion outright, or cannot be fixed in the area, is a non-conformance and goes in the next section instead.

| NO. | WHERE (ELEMENT / POSITION) | DEFECT FOUND | FIXED BY / DATE | RE-CHECKED BY / DAT... | OK? |
|-----|----------------------------|--------------|-----------------|------------------------|-----|
|     |                            |              |                 |                        |     |
|     |                            |              |                 |                        |     |
|     |                            |              |                 |                        |     |
|     |                            |              |                 |                        |     |
|     |                            |              |                 |                        |     |
|     |                            |              |                 |                        |     |
|     |                            |              |                 |                        |     |
|     |                            |              |                 |                        |     |
|     |                            |              |                 |                        |     |

## 7 NON-CONFORMANCES FOR THIS AREA — ONE BLOCK PER NCR; CLOSED BY SOMEONE OTHER THAN THE FIXER

NCR 1 — REFERENCE

POINT

OWNER (NAMED PERSON)

DUE

STATUS

WHAT WAS FOUND — AGAINST WHICH ACCEPTANCE CRITERION; WHERE; EXTENT

CORRECTIVE ACTION, AND WHAT STOPS IT HAPPENING AGAIN

FIXED BY / DATE

RE-INSPECTED BY (NOT THE FIXER) / DATE

PHOTO REF(S)

NCR 2 — REFERENCE

POINT

OWNER (NAMED PERSON)

DUE

STATUS

WHAT WAS FOUND — AGAINST WHICH ACCEPTANCE CRITERION; WHERE; EXTENT

CORRECTIVE ACTION, AND WHAT STOPS IT HAPPENING AGAIN

FIXED BY / DATE

RE-INSPECTED BY (NOT THE FIXER) / DATE

PHOTO REF(S)

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| NCR 3 — REFERENCE | POINT | OWNER (NAMED PERSON) | DUE | STATUS |
|-------------------|-------|----------------------|-----|--------|
|                   |       |                      |     |        |

WHAT WAS FOUND — AGAINST WHICH ACCEPTANCE CRITERION; WHERE; EXTENT

CORRECTIVE ACTION, AND WHAT STOPS IT HAPPENING AGAIN

| FIXED BY / DATE | RE-INSPECTED BY (NOT THE FIXER) / DATE | PHOTO REF(S) |
|-----------------|----------------------------------------|--------------|
|                 |                                        |              |

## 8 PHOTO LOG — WHAT EACH PHOTO REFERENCE SHOWS

| PHOTO REF | POINT | WHAT IT SHOWS (LOCATION, ELEMENT, READING VISIBLE) | DATE / TIME | TAKEN BY |
|-----------|-------|----------------------------------------------------|-------------|----------|
|           |       |                                                    |             |          |
|           |       |                                                    |             |          |
|           |       |                                                    |             |          |
|           |       |                                                    |             |          |
|           |       |                                                    |             |          |

## 9 NOTES FOR THIS AREA

ANYTHING THE NEXT PERSON NEEDS TO KNOW — AGREEMENTS, DEVIATIONS FROM THE SPECIFICATION, ACCESS LIMITS, ITEMS CARRIED TO THE NEXT VISIT

## 10 RELEASE

The reviewer confirms every hold point on this sheet was released and every snag and non-conformance is closed; the client, contract administrator or clerk of works then signs once. This sheet goes in the handover file with the photos it references.

**Subcontractor — work complete and self-checked:**

| PRINTED NAME | ROLE / POSITION | COMPANY | SIGNATURE | DATE | TIME |
|--------------|-----------------|---------|-----------|------|------|
|              |                 |         |           |      |      |

**Reviewer — all hold points released, all snags and non-conformances closed:**

| PRINTED NAME | ROLE / POSITION | COMPANY | SIGNATURE | DATE | TIME |
|--------------|-----------------|---------|-----------|------|------|
|              |                 |         |           |      |      |

**Client / contract administrator / clerk of works — final sign-off:**

| PRINTED NAME | ROLE / POSITION | COMPANY | SIGNATURE | DATE | TIME |
|--------------|-----------------|---------|-----------|------|------|
|              |                 |         |           |      |      |

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

| Rev | Date       | Class       | What changed                                                                                                                                                   | Authorised by                                                                 |
|-----|------------|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| D0  | 2026-08-29 | first-issue | First issue.                                                                                                                                                   | — not yet approved —                                                          |
| A0  | 2026-08-29 | review      | Approved for issue by the author. Content unchanged from the draft; the draft status strip is removed. No independent third-party review has been carried out. | Author — director, UK principal contractor, SMSTS. Not an independent review. |

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.