

TOOLBOX TALK — SLIPS, TRIPS AND HOUSEKEEPING — THE BORING ONES BREAK BONES

TOOLBOX TALK

Five to ten minutes at the workplace, spoken by the supervisor, recorded below — and two-way, or it is not a talk

KD-TBT-ST-016 Rev A0

WHY THIS TALK: Slips and trips are the most frequent injuries on site — broken wrists, ankles and careers, from causes so ordinary nobody reports them until someone is on the floor: a trailing lead, a wet board, an offcut left where feet go.

1 THE SESSION

SITE / PROJECT

DELIVERED BY

DATE

TIME

2 THE POINTS TO MAKE — TICK AS COVERED, IN YOUR OWN WORDS

Your area, your mess: clear as you go, not at four o'clock — the trip hazard exists all day otherwise

Routes are sacred: walkways, stairs and doorways stay clear of materials, leads and waste, always

Leads and hoses up and over, or covered — the taped-down lead across a doorway is still a trip

Spills and mud dealt with when made: grit, board or sign it — not walked round eight times

Light the route: a dark stair with debris on it is a broken ankle scheduled for later

Waste to the skip, offcuts to the pile — "I will get it later" is how it gets someone first

One nail through one boot rewrites a week: timber de-nailed or stacked point-down as it is stripped

MADE SPECIFIC TO THIS SITE

3 ASK THE CREW — AND WRITE DOWN WHAT COMES BACK

· Walk your route from the gate to the workplace in your head — where are the three worst spots today?

· What is on the stairs right now?

· Which trade's leads are the tidiest here — and whose are honestly not?

WHAT THE CREW RAISED, AND WHAT HAPPENS ABOUT IT

4 WHO WAS THERE

NAME

COMPANY

SIGNATURE

RECORD COMPLETED BY

SIGNATURE

DATE

FILED WHERE

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-08-31	first-issue	First issue.	— not yet approved —
D1	2026-08-31	review	Reviewed against the internal H&S director's batch findings; no change to this document.	— not yet approved —
A0	2026-08-31	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.