

TOOLBOX TALK — REVERSING VEHICLES AND BANKSMEN — NOBODY REVERSES BLIND

TOOLBOX TALK

Five to ten minutes at the workplace, spoken by the supervisor, recorded below — and two-way, or it is not a talk

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WHY THIS TALK: Reversing is when the driver sees least and the vehicle moves towards what the driver cannot see, and the deliveries that happen every day are where the tipper meets the pedestrian. A banksman is the driver's eyes; no banksman means no reversing.

1 THE SESSION

SITE / PROJECT

DELIVERED BY

DATE

TIME

2 THE POINTS TO MAKE — TICK AS COVERED, IN YOUR OWN WORDS

Plan the site so vehicles do not reverse: one-way routes, turning areas, drive-through unloading — reversing is the fallback, not the norm

Where reversing is needed a trained banksman controls it, in view of the driver at all times — lose sight of the banksman, stop

The banksman stands where the vehicle cannot hit them, never directly behind, and gives the signals the driver has been briefed on

Drivers: reversing alarms, cameras and mirrors are aids, not permission — walk round before you reverse and go slowly

Delivery drivers are the highest risk: they do not know the site — met at the gate, briefed, escorted, and kept out of the unloading zone while the forks work

Nobody on foot behind a moving vehicle for any reason — the quick word with the driver is done through the window at the front

Tipping: body up is a stability and overhead risk — level ground, clear above, nobody alongside

MADE SPECIFIC TO THIS SITE

3 ASK THE CREW — AND WRITE DOWN WHAT COMES BACK

· Where do vehicles reverse on this site, and who is the banksman when they do?

· Who met the last delivery, and where did the driver stand while it was unloaded?

· What signal means "stop" here, and would every driver on site recognise it?

WHAT THE CREW RAISED, AND WHAT HAPPENS ABOUT IT

4 WHO WAS THERE

NAME

COMPANY

SIGNATURE

RECORD COMPLETED BY

SIGNATURE

DATE

FILED WHERE

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.