

TOOLBOX TALK — PPE — LAST LINE, WORN RIGHT

TOOLBOX TALK

Five to ten minutes at the workplace, spoken by the supervisor, recorded below — and two-way, or it is not a talk

KD-TBT-PP-018 Rev A0

WHY THIS TALK: PPE is what stands between you and the hazard everything else failed to remove — and half the PPE on any site is defeated by how it is worn: the unclipped chinstrap, the mask over stubble, the safety specs on the helmet brim.

1 THE SESSION

SITE / PROJECT

DELIVERED BY

DATE

TIME

2 THE POINTS TO MAKE — TICK AS COVERED, IN YOUR OWN WORDS

PPE is the LAST control, not the first — if the plan is "wear more PPE", ask what happened to controlling the hazard

The site minimum is the floor; your task PPE comes from the RAMS — cutting, breaking and chemicals all add to it

Fit is function: a hard hat without the chinstrap done up leaves at the first bend; a loose harness breaks what it should save

Tight-fitting RPE only counts with a current face-fit AND a clean shave where it seals — that is physics, not policy

Eye protection matched to the task: impact-rated for cutting and nailing, sealed for dust — prescription specs alone are not protection

Damaged PPE is replaced, not nursed: a cracked shell, a cut lanyard, a scratched lens have already failed

Wear it all the way to the end: most PPE injuries happen in the "just quickly without it" moments

MADE SPECIFIC TO THIS SITE

3 ASK THE CREW — AND WRITE DOWN WHAT COMES BACK

- What does the RAMS add to the site minimum for your task today?
- Whose face-fit is current, and who has grown a beard since theirs?
- What is the most knackered piece of PPE in your gang right now?

WHAT THE CREW RAISED, AND WHAT HAPPENS ABOUT IT

4 WHO WAS THERE

NAME	COMPANY	SIGNATURE

RECORD COMPLETED BY

SIGNATURE

DATE

FILED WHERE

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-08-31	first-issue	First issue.	— not yet approved —
D1	2026-08-31	review	Reviewed against the internal H&S director's batch findings; no change to this document.	— not yet approved —
A0	2026-08-31	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.