

TOOLBOX TALK — PLANT REFUELLING — FIRE, FUMES AND THE DRAIN

TOOLBOX TALK

Five to ten minutes at the workplace, spoken by the supervisor, recorded below — and two-way, or it is not a talk

KD-TBT-RF-032 Rev A0

WHY THIS TALK: Refuelling is done so often nobody thinks about it, and that is why the flash fire and the spill into the drain both happen. Fuel is a flammable and a pollutant, and the job needs the same respect on the fortieth fill as the first.

1 THE SESSION

SITE / PROJECT

DELIVERED BY

DATE

TIME

2 THE POINTS TO MAKE — TICK AS COVERED, IN YOUR OWN WORDS

- Engine off, plant cooled as the RAMS says, no smoking or hot work within the distance the site sets — and nobody in the cab
- Fill in the designated area, on hardstanding, over a drip tray or bunded point — never over a drain, a watercourse or soft ground
- Fuels and fluids labelled: white diesel, petrol, HVO, AdBlue — red diesel is no longer permitted in construction plant, so if it is on site the question is why
- Cans capped and carried upright; funnels used; the fill watched to the end, not set going and walked away from
- Spill kit within reach and known: absorbents, drain cover, bags — a spill is stopped, contained and reported, not hosed away
- Fuel on skin or clothes: change out of it and wash — soaked overalls are a fire risk and a skin risk
- Bulk tanks bunded and locked, the delivery supervised, the transfer hose checked before every delivery

MADE SPECIFIC TO THIS SITE

3 ASK THE CREW — AND WRITE DOWN WHAT COMES BACK

- Where is refuelling done on this site, and what is under it?
- Where is the nearest spill kit to the fuel point, and what is in it?
- What fuels are on this site, and how are the containers told apart?

WHAT THE CREW RAISED, AND WHAT HAPPENS ABOUT IT

4 WHO WAS THERE

NAME	COMPANY	SIGNATURE

RECORD COMPLETED BY

SIGNATURE

DATE

FILED WHERE

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.