

TOOLBOX TALK — MOBILE ACCESS TOWERS — BUILT RIGHT, USED RIGHT

TOOLBOX TALK

Five to ten minutes at the workplace, spoken by the supervisor, recorded below — and two-way, or it is not a talk

KD-TBT-AT-047 Rev A0

WHY THIS TALK: A tower is the go-to for the two-day job that is too much for a ladder, and it is where people put a box on the platform to reach higher, forget the stabilisers or climb the outside. It is only safer than a ladder if it is built and used as designed.

1 THE SESSION

SITE / PROJECT

DELIVERED BY

DATE

TIME

2 THE POINTS TO MAKE — TICK AS COVERED, IN YOUR OWN WORDS

Built by someone trained, to the manufacturer's instructions, by the advance guardrail or through-the-trap method — never a half-built tower

Every part: guardrails at both levels, toe boards, stabilisers or outriggers, locked castors, platform trap closed behind you

Nothing on the platform that adds height: no boxes, no steps, no ladder — the platform is the workplace and the guardrails are not

Ground level and firm; no tower on a scaffold or a MEWP; nothing tied to the tower to pull on it, and no sheeting in wind

Move it only when nobody is on it, lowered as the instructions say, with the route checked for overheads and holes

Inspected before first use, after any alteration or anything likely to have affected it, and at least every seven days — and where you could fall two metres, every inspection is written down before the end of the shift (WAHR reg 12 and Schedule 7)

The only way up is the tower's own built-in ladder or stairway, climbed on the inside through the trap — never the outside frame, never a leaning ladder against the tower, never a ladder on the platform

MADE SPECIFIC TO THIS SITE

3 ASK THE CREW — AND WRITE DOWN WHAT COMES BACK

- Who built the tower on this site, and what card do they hold?
 - What is on the tower platform right now that should not be?
 - Show me the inspection record for the tower — what date is on it?
- WHAT THE CREW RAISED, AND WHAT HAPPENS ABOUT IT

4 WHO WAS THERE

NAME	COMPANY	SIGNATURE

RECORD COMPLETED BY

SIGNATURE

DATE

FILED WHERE

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.