

TOOLBOX TALK — ELECTRICITY ON SITE — 110V, LEADS AND WHAT BITES

TOOLBOX TALK

Five to ten minutes at the workplace, spoken by the supervisor, recorded below — and two-way, or it is not a talk

KD-TBT-EL-012 Rev A0

WHY THIS TALK: Site electricity injures in two ways: the shock or burn from contact, and the strike on services nobody proved dead. Both are prevented by habits, and both are unforgiving of shortcuts.

1 THE SESSION

SITE / PROJECT

DELIVERED BY

DATE

TIME

2 THE POINTS TO MAKE — TICK AS COVERED, IN YOUR OWN WORDS

110V (yellow) is the site standard for tools; anything 230V needs the arrangement the RAMS sets, not an extension lead from the welfare

Look before you plug: damaged leads, cracked plugs, taped repairs — tag it out; tape is not a repair

Leads routed up and over or protected — a lead across a walkway gets cut, crushed and tripped over

Wet and electric do not mix: keep connections off wet ground and out of the weather

Nothing gets drilled, cut or chased into a wall, floor or ceiling without the services check for that spot

Dead is proved, not assumed: isolation, lock-off, prove dead — a circuit is live until the proving unit says otherwise

Generators and temporary boards are the electrician's to alter — nobody else opens a board

MADE SPECIFIC TO THIS SITE

3 ASK THE CREW — AND WRITE DOWN WHAT COMES BACK

- Where is the worst lead run on this site right now?
- What is the routine here before anyone drills into a finished wall?
- Who holds the keys to the lock-off kit, and where is the proving unit?

WHAT THE CREW RAISED, AND WHAT HAPPENS ABOUT IT

4 WHO WAS THERE

NAME	COMPANY	SIGNATURE

RECORD COMPLETED BY

SIGNATURE

DATE

FILED WHERE

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-08-31	first-issue	First issue.	— not yet approved —
D1	2026-08-31	review	Reviewed against the internal H&S director's batch findings; no change to this document.	— not yet approved —
A0	2026-08-31	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.