

SUBSTRATE, BEADS AND MESH — QUALITY INSPECTION CHECKLIST

QUALITY — ONE PER AREA

Background suction, flatness and preparation, beads and mesh at every position drawn, BEFORE the base coat · one sheet per...

KD-QA-RN-001 Rev A0

How this sheet works: the subcontractor ticks and initials each point as the work is checked. ONE named reviewer — the principal contractor's site manager or quality manager — releases every HOLD POINT on this sheet, all the way to completion. The client, contract administrator or clerk of works signs once, at the end. A stack of these signed at a desk is not evidence — every hold point needs a reading, a photo reference and a date. Issue with the activity RAMS.

1 WHERE — A STRANGER MUST BE ABLE TO FIND THIS AREA FROM THIS SHEET IN FIVE YEARS

BLOCK / BUILDING	LEVEL / FLOOR	ELEVATION / SECTION	GRIDLINES	DRAWING AND REVISION
PROJECT / SITE REF	SITE	SPEC CLAUSE / SCHEDULE	SUBCONTRACTOR INSPECTOR	REVIEWER — RELEASES THE HOLD POINTS

2 THE SPECIFIED SYSTEM — FROM THE SPECIFICATION AND THE DRAWINGS, NOT FROM MEMORY

RENDER DRAWINGS AND DETAILS REVISION	BACKGROUND AND ITS PREPARATION (DATA SHEET)	RENDER SYSTEM AND COATS SPECIFIED
BEAD TYPES AND POSITIONS (DRAWING)	MESH TYPE AND WHERE REQUIRED (DATA SHEET)	MOVEMENT JOINT POSITIONS (DRAWING)

3. Materials on site

HOLD POINT

Render, beads, mesh, primers, insulation, adhesive and fixings are the products the specification and the system data sheet name — one system; the material approval on KD-QA-SYS-005 referenced

Spec · TDS

Batch numbers recorded; within shelf life; bagged materials dry and off the ground; one batch of top coat per elevation

TDS

BATCH NUMBERS	KD-QA-SYS-005 REF					
RESULT	Pass	Fail	N/A	NCR REF IF FAIL	PHOTO REF(S)	Date/time on photo
SUB SELF-CHECK — INITIALS	DATE	HOLD RELEASED BY THE REVIEWER — SIGNATURE			TIME	DATE

4. Background acceptance

HOLD POINT

Background is the one in section 2 and the system data sheet qualifies it; masonry cured for the period the specification states; joints flush or raked as the data sheet requires for the key

BS EN 13914 · TDS

Flatness within the tolerance the specification states — measured with a 2 m straightedge; steps at board or block joints within the figure stated; the worst reading recorded

BS EN 13914 · Spec

Background clean, free of dust, oil, efflorescence, loose material and mould; suction controlled by the key coat, primer or wetting the data sheet states — tested by the data-sheet method and recorded

BS EN 13914 · TDS

DPC level, weep holes, vents and air bricks identified and kept clear; render will finish above the DPC with the bell cast at the height drawn

Drawing · NHBC 6.11

WORST FLATNESS READING (MM) / WHERE	SUCTION / PRIMER CHECK RESULT					
RESULT	Pass	Fail	N/A	NCR REF IF FAIL	PHOTO REF(S)	Date/time on photo
SUB SELF-CHECK — INITIALS	DATE	HOLD RELEASED BY THE REVIEWER — SIGNATURE			TIME	DATE

5. Beads

HOLD POINT

Beads of the material in section 2 (stainless or PVC as specified — not galvanised where the specification forbids it) at every position drawn — angle beads at every external corner, stop beads at every edge, bell cast at the base and over every opening

Drawing · BS EN 13914

Fixed plumb and level with the fixings or bedding the data sheet states at the centres stated; beads set to the finished render thickness; joints in beads aligned and mitred at corners

TDS

BEADS CHECKED PLUMB / LEVEL (WORST DEVIATION MM)

RESULT ☐ Pass ☐ Fail ☐ N/A NCR REF IF FAIL PHOTO REF(S) Date/time on photo

SUB SELF-CHECK — INITIALS DATE HOLD RELEASED BY THE REVIEWER — SIGNATURE TIME DATE

6. Mesh and movement joints

HOLD POINT

Mesh of the type in section 2 at every location the data sheet requires — over junctions of dissimilar backgrounds, lintels, board joints and at the corners of openings (diagonal strips of the size stated) — embedded in the coat the data sheet states, not laid on the background

TDS · BS EN 13914

Movement joints at the positions in section 2 with the movement bead or joint former drawn, continuous through the full render thickness and aligned with joints in the background

Drawing · BS EN 13914

PHOTO REFS — MESH AND MOVEMENT JOINTS BEFORE THE BASE COAT

RESULT ☐ Pass ☐ Fail ☐ N/A NCR REF IF FAIL PHOTO REF(S) Date/time on photo

SUB SELF-CHECK — INITIALS DATE HOLD RELEASED BY THE REVIEWER — SIGNATURE TIME DATE

7. Weather — before each coat, every day

CHECK & RECORD

Air and substrate temperature within the data-sheet range (typically 5 °C to 30 °C) and forecast to hold through the cure; no application in direct hot sun, drying wind, rain or onto a frozen or saturated background

TDS · BS EN 13914

Scaffold sheeted or shaded where the data sheet requires; readings and the decision on KD-QA-SYS-006

TDS

DATE AIR °C WALL °C RH % FORECAST AND DECISION

RESULT ☐ Pass ☐ Fail ☐ N/A NCR REF IF FAIL PHOTO REF(S) Date/time on photo

SUB SELF-CHECK — INITIALS DATE

8. Release to the base coat

HOLD POINT

Reviewer has walked the elevation against the drawing; no base coat before this signature

Practice

RESULT ☐ Pass ☐ Fail ☐ N/A NCR REF IF FAIL PHOTO REF(S) Date/time on photo

SUB SELF-CHECK — INITIALS DATE HOLD RELEASED BY THE REVIEWER — SIGNATURE TIME DATE

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continued

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9 SNAGS FOUND IN THIS AREA — MINOR DEFECTS FIXED AND RE-CHECKED ON THE SHEET

A snag is a defect the trade puts right and someone else re-checks. Anything that fails an acceptance criterion outright, or cannot be fixed in the area, is a non-conformance and goes in the next section instead.

NO.	WHERE (ELEMENT / POSITION)	DEFECT FOUND	FIXED BY / DATE	RE-CHECKED BY / DATE...	OK?

10 NON-CONFORMANCES FOR THIS AREA — ONE BLOCK PER NCR; CLOSED BY SOMEONE OTHER THAN THE FIXER

NCR 1 — REFERENCE POINT OWNER (NAMED PERSON) DUE STATUS

WHAT WAS FOUND — AGAINST WHICH ACCEPTANCE CRITERION; WHERE; EXTENT

CORRECTIVE ACTION, AND WHAT STOPS IT HAPPENING AGAIN

FIXED BY / DATE

RE-INSPECTED BY (NOT THE FIXER) / DATE

PHOTO REF(S)

NCR 2 — REFERENCE POINT OWNER (NAMED PERSON) DUE STATUS

WHAT WAS FOUND — AGAINST WHICH ACCEPTANCE CRITERION; WHERE; EXTENT

CORRECTIVE ACTION, AND WHAT STOPS IT HAPPENING AGAIN

FIXED BY / DATE

RE-INSPECTED BY (NOT THE FIXER) / DATE

PHOTO REF(S)

NCR 3 — REFERENCE POINT OWNER (NAMED PERSON) DUE STATUS

WHAT WAS FOUND — AGAINST WHICH ACCEPTANCE CRITERION; WHERE; EXTENT

CORRECTIVE ACTION, AND WHAT STOPS IT HAPPENING AGAIN

FIXED BY / DATE

RE-INSPECTED BY (NOT THE FIXER) / DATE

PHOTO REF(S)

11 PHOTO LOG — WHAT EACH PHOTO REFERENCE SHOWS

PHOTO REF	POINT	WHAT IT SHOWS (LOCATION, ELEMENT, READING VISIBLE)	DATE / TIME	TAKEN BY

12 NOTES FOR THIS AREA

ANYTHING THE NEXT PERSON NEEDS TO KNOW — AGREEMENTS, DEVIATIONS FROM THE SPECIFICATION, ACCESS LIMITS, ITEMS CARRIED TO THE NEXT VISIT

13 RELEASE

The reviewer confirms every hold point on this sheet was released and every snag and non-conformance is closed; the client, contract administrator or clerk of works then signs once. This sheet goes in the handover file with the photos it references.

Subcontractor — work complete and self-checked:

PRINTED NAME	ROLE / POSITION	COMPANY	SIGNATURE	DATE	TIME

Reviewer — all hold points released, all snags and non-conformances closed:

PRINTED NAME	ROLE / POSITION	COMPANY	SIGNATURE	DATE	TIME

Client / contract administrator / clerk of works — final sign-off:

PRINTED NAME	ROLE / POSITION	COMPANY	SIGNATURE	DATE	TIME

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-08-29	first-issue	First issue.	— not yet approved —
A0	2026-08-29	review	Approved for issue by the author. Content unchanged from the draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.