

START-OF-SHIFT SITE CHECK

The daily walk before work starts — access, edges, excavations, plant, fire, welfare

FORM — SITE FILE

KD-SITE-DC-014 Rev A0

The daily walk before work starts. The weekly inspection (KD-INS-WS-010) is the thorough one; this is the ten-minute look at the things that change overnight — the fence, the edge protection somebody moved, the excavation after rain, the plant parked in the walkway. Tick, note the defect, fix it or stop the work, and start the day.

1 SITE AND DAY

PROJECT / SITE REF	SITE	DATE	WALKED BY

2 THE WALK — TICK OK, OR WRITE THE DEFECT IN SECTION 3

- Perimeter, gates and signage intact; the public kept out; the entrance clear
- Access and egress routes clear, lit, no trip hazards; ladders and stairs secured
- Edge protection, guardrails and openings covered where people work at height
- Excavations: sides and support, edges clear, barriers up, safe access, no water
- Scaffold: tags current, no obvious alteration, boards and ties in place
- Plant and vehicles: parked safely, keys out, walkways clear, banksman arrangements
- Temporary electrics: cables routed clear, distribution boards closed, no damage
- Fire: extinguishers in place, escape routes clear, hot-works areas checked, alarm working
- Welfare: toilets, washing, drying room, canteen clean and stocked; drinking water
- Housekeeping and waste: skips not overflowing, materials stored safely, no combustible build-up
- Permits for today: issued, displayed, isolations in place
- Weather and conditions: any work to stop or change today

3 DEFECTS AND ACTIONS

DEFECT	ACTION / BY WHOM	WHEN	FIXED

SIGNED

WALK COMPLETED AT

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-01	first-issue	First issue.	— not yet approved —
A0	2026-09-01	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.