

SKILLS, KNOWLEDGE AND EXPERIENCE ASSESSMENT

CDM 2015 — MANAGEMENT

The reg 8 check before an appointment — what was looked at, what was found, and who decided

KD-CDM-SK-008 Rev A0

Reg 8: a designer or contractor must have the skills, knowledge, experience and — for an organisation — the organisational capability for the work, and whoever appoints them must take reasonable steps to be satisfied of it BEFORE the appointment. "Reasonable steps" scale with the risk: a one-day decorator and a demolition subcontractor do not get the same depth of check. This record is the evidence the steps were taken.

1 WHO IS BEING ASSESSED, FOR WHAT

ORGANISATION / PERSON ASSESSED

FOR THE ROLE OF

PROJECT

ASSESSED BY

DATE

2 WHAT WAS CHECKED

Tick what was actually examined; N/A what the risk of the work does not warrant. Evidence seen, not promised.

- ☐ Experience of comparable work — projects of this type, scale and setting, with references or completion evidence
- ☐ Competence of the individuals — relevant quals and cards for the trades involved (checked, not photocopied blind)
- ☐ A sample of their real paperwork — a recent RAMS or plan for similar work, judged on whether it was site-specific
- ☐ Organisational capability — enough people, plant and supervision for THIS package at THIS programme
- ☐ H&S performance asked about — enforcement history, RIDDOR record, how they answered
- ☐ Insurance current — employer's liability and public liability at appropriate levels
- ☐ Memberships / registrations claimed were verified with the issuer

WHAT WAS FOUND

3 DECISION

- ☐ SATISFIED — appoint for the role above
- ☐ SATISFIED WITH CONDITIONS — appoint subject to the conditions recorded above
- ☐ NOT SATISFIED — do not appoint for this work

PRINTED NAME

ROLE

COMPANY

SIGNATURE

DATE

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-08-31	first-issue	First issue.	— not yet approved —
D1	2026-08-31	material	Review action — footer scope statement now this document's own; content unchanged.	— not yet approved —
A0	2026-08-31	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.