

SAFE SYSTEM OF WORK — FITTING A KITCHEN

Worktops, wall units, the services in the wall — on one page

SSW — ONE PAGE

KD-SSW-KF-002 Rev A0

MHOB 1992 reg 4: avoid the lift where you can, assess what you cannot avoid, reduce the risk — worktops, appliances and tall units are the lifts on a kitchen. MHSWR 1999 reg 3: the cutting, the services in the wall and the fixings assessed with them. One-page safe system of work for a domestic kitchen; the full activity RAMS is KD-RAMS-KB-002 with the strip-out on KD-RAMS-KB-001. The gas is disconnected and reconnected by a Gas Safe registered person, on their own sheet — never by the fitter.

1 THE JOB

PROJECT / SITE REF	SITE	DATE	SHEET PREPARED BY
THE TASK, IN ONE LINE		SUPERVISOR / WHO TO CALL	

2 HAZARDS ON THIS JOB — TICK EACH ONE PRESENT; THE CONTROL BESIDE IT IS WHAT YOU WILL DO

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|--------------------------|--|
| ☐ | Worktops and appliances — two people to every lift; stone on edge with a trolley or carrying handles; the route in cleared first |
| ☐ | Dust from cutting worktops and units — extraction on the saw and router; cut outside where you can; FFP3; KD-COSHH-MD-022 |
| ☐ | Services in the walls — scanned before every hole or chase; isolated; the stopcock and the consumer unit found before you start |
| ☐ | Gas — disconnected, capped and reconnected only by a Gas Safe registered person; electrics by the registered person; nothing "temporary" |
| ☐ | Wall units falling — fixed into masonry or studs with the manufacturer's bracket, never plasterboard fixings alone |
| ☐ | Knees, back and reach — kneepads, a bench at working height, breaks: leads out of the walkway; tools on an RCD |

3 SEQUENCE OF WORK — AMEND EACH STEP TO THIS JOB, OR WRITE "AS PRINTED"; SAY WHO DOES IT

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| 1. WALK THE JOB WITH THE CUSTOMER: WHAT COMES OUT, WHAT STAYS LIVE, WHERE THE STOPCOCK AND CONSUMER UNIT ARE | WHO |
| 2. ISOLATE WATER AND ELECTRICITY TO THE OLD KITCHEN; CAP OFF; PROVE DEAD BEFORE A CABLE IS TOUCHED | WHO |
| 3. GAS TO THE OLD HOB AND BOILER DISCONNECTED AND CAPPED BY THE REGISTERED PERSON, NOT BY THE FITTER | WHO |
| 4. STRIP OUT OLD UNITS AND APPLIANCES ALONG A CLEARED ROUTE; BAG WASTE; SCAN WALLS BEFORE ANY DRILLING | WHO |
| 5. SET OUT, LEVEL AND FIX BASE UNITS; FIX WALL UNITS TO SOUND FIXINGS WITH A SECOND PAIR OF HANDS | WHO |
| 6. CUT WORKTOPS OUTSIDE OR UNDER EXTRACTION; FIT WITH TWO PEOPLE; SEAL CUT EDGES AT SINK AND HOB | WHO |
| 7. SECOND-FIX PLUMBING; THE REGISTERED PEOPLE CONNECT AND CERTIFY GAS AND ELECTRICS; TEST FOR LEAKS; HAND OVER | WHO |

4 KIT AND PPE — AND STOP CONDITIONS: STOP AND GET THE SUPERVISOR IF... (TICK WHEN BRIEFED)

Kit: scanner, lock-off kit, trolley or carrying handles, saw and router with extraction, laser level, drill, kneepads, dust sheets. PPE: safety footwear; eye protection; FFP3 when cutting; gloves for sheet material. FFP3 means a face-fit-tested mask on a clean-shaven face; a mask that has not been fit tested is not a control.

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|--------------------------|--|
| ☐ | A cable or pipe is found where you were about to drill, or the scanner cannot be trusted |
| ☐ | The gas disconnection or connection is not going to be made by a registered person |
| ☐ | A worktop or appliance is heavier than two people can handle on the route available |
| ☐ | Suspect asbestos — old floor tiles, a textured ceiling, a boiler flue — and no survey |

5 SIGNATURES

Person doing the work — I have read this sheet, the kit and PPE are on the job, and I will stop at the conditions in section 4:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

Briefed by / supervisor — I have checked the job against this sheet and amended what needed it:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.