

SAFE SYSTEM OF WORK — FITTING A BOILER FLUE

Competence first: the registration, the terminal, the analyser — on one page

SSW — ONE PAGE

KD-SSW-BF-016 Rev A0

Gas Safety (Installation and Use) Regulations 1998 reg 3: work on the appliance the flue serves is gas work — competent and, in business, Gas Safe registered (reg 3(3)); reg 27: the flue is suitable, in a safe position and any enclosure sealed; reg 26(9): flue effectiveness, combustion air and combustion performance examined immediately after the work. The registration number and category go in section 1 before the work starts. MHSWR 1999 reg 3: the core, the height and the terminal assessed here. The full activity RAMS is KD-RAMS-GS-003; the core hole is KD-SSW-CD-018.

1 THE JOB

PROJECT / SITE REF	SITE	DATE	SHEET PREPARED BY
THE TASK, IN ONE LINE		SUPERVISOR / WHO TO CALL	
COMPETENCE LINE: GAS SAFE REGISTRATION NO.	CATEGORY COVERING THIS APPLIANCE	CARD EXPIRY	

2 HAZARDS ON THIS JOB — TICK EACH ONE PRESENT; THE CONTROL BESIDE IT IS WHAT YOU WILL DO

- ☐ Products of combustion entering the building — terminal to the instructions and clearances; every joint sealed and checked; the run inspected or hatched
- ☐ Gas — the appliance isolated; the supply tested tight before and after; no naked flame while the flue is open
- ☐ Coring the wall — services scanned; dust controlled with water or extraction; the core caught, never dropped outside
- ☐ Work at height outside for the terminal — a platform or tower for anything above what you reach with both feet on the ground
- ☐ A flue concealed in a void — inspection hatches to the instructions; nothing boxed in that cannot be seen
- ☐ Carbon monoxide — analyser reading within the instructions' figures at commissioning; a CO alarm where the Building Regulations 2010 require one, to the instructions

3 SEQUENCE OF WORK — AMEND EACH STEP TO THIS JOB, OR WRITE "AS PRINTED"; SAY WHO DOES IT

1. CONFIRM THE REGISTRATION CATEGORY COVERS THIS APPLIANCE; CONFIRM THE ROUTE AND TERMINAL AGAINST THE INSTRUCTIONS	WHO
2. ISOLATE THE APPLIANCE; CHECK OUTSIDE FOR THE CLEARANCES, THE NEIGHBOUR AND THE BOUNDARY	WHO
3. SCAN THE WALL; CORE THE HOLE WITH DUST CONTROL; CATCH THE CORE; SLEEVE THE HOLE	WHO
4. FIT THE FLUE AND TERMINAL TO THE INSTRUCTIONS WITH THE CORRECT FALL AND EVERY JOINT LOCKED	WHO
5. SEAL INSIDE AND OUT; FIT INSPECTION HATCHES; MAKE GOOD; RECONNECT; TIGHTNESS TEST; COMMISSION WITH THE ANALYSER; RECORD	WHO
6. FIT THE CO ALARM THE BUILDING REGULATIONS 2010 REQUIRE; LABEL; HAND OVER THE INSTRUCTIONS AND THE NOTIFICATION	WHO

4 KIT AND PPE — AND STOP CONDITIONS: STOP AND GET THE SUPERVISOR IF... (TICK WHEN BRIEFED)

Kit: core rig with water or extraction, scanner, the flue kit and its instructions, tightness gauge, flue gas analyser in calibration, platform or tower, sealant. PPE: safety footwear; gloves; eye protection; FFP3 when coring; hearing protection at the rig. FFP3 means a face-fit-tested mask on a clean-shaven face; a mask that has not been fit tested is not a control.

- ☐ Your registration does not cover this appliance type
- ☐ The terminal cannot be positioned to the clearances in the instructions
- ☐ The wall has a service, a cavity tray or a lintel where the core has to go
- ☐ The analyser reading is outside the manufacturer's figures at commissioning

5 SIGNATURES

Person doing the work — I have read this sheet, the kit and PPE are on the job, and I will stop at the conditions in section 4:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

Briefed by / supervisor — I have checked the job against this sheet and amended what needed it:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.