

ROOF ACCESS AND FRAGILE-SURFACE INSPECTION RECORD INSPECTION — BEFORE START AND WEEKLY

Before roof work starts and weekly while it continues — the access, the edges, the fragile surfaces and the protection over them

KD-INS-RA-036 Rev A0

Work at Height Regulations 2005 reg 9: no one passes across or near, or works on, a fragile surface where it is reasonably practicable to avoid it, and where it is not, platforms, coverings, guard-rails and fall-arrest are provided and warning notices displayed; regs 6 and 8 cover the planning and the protection, reg 12 the inspection and its record. HSG33 (5th edition, 2020) is the guidance. The permit is KD-PTW-RF-007; this sheet is the inspection that the arrangements on the permit are real on the roof, repeated weekly and after weather or any change. The methods are the KD-RAMS-RO range.

1 THE ROOF

PROJECT / SITE REF	SITE	WEEK COMMENCING / PERIOD	INSPECTOR	
ROOF / AREA	ROOF TYPE	FRAGILE SURFACES IDENTIFIED	ACCESS METHOD	PERMIT REF

2 CHECKS — TICK WHEN SATISFACTORY

- ☐ Access secured and tied, landing protected, gate closes; no climbing over the eaves from a ladder
- ☐ Edge protection to every edge being worked, or fall-arrest to anchors on KD-INS-FA-020 with the rescue plan in place; guardrails on KD-INS-EG-032
- ☐ Fragile surfaces marked and warning notices at every access point; nobody walks on a rooflight or a sheet to see if it is fragile
- ☐ Rooflights covered with fixed, load-bearing covers or barred off, and netted below where the work passes near them
- ☐ Walkways, staging or crawling boards on fragile sheets spanning the purlins as the RAMS; nets or soft-landing systems inspected, tagged and in date
- ☐ Materials not stored on fragile areas or against edge protection; loads landed where the structure was checked
- ☐ Wind and weather: the limit from the RAMS written in and checked today; wet, icy or mossy surfaces treated as slippery
- ☐ Public and others below protected — fans, netting, exclusion (KD-INS-PP-018)

WIND LIMIT FROM RAMS / TODAY'S READING

RESCUE OF A SUSPENDED PERSON — EQUIPMENT AND WHO

3 INSPECTION LOG

DATE / TIME	REASON	DEFECTS / ACTION	SAFE TO WO...	INSPECTOR	SIGNATURE

4 SIGNATURES

Inspector:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

Site manager — seen:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.