

PERMIT APPLICATION FORM

Submitted by the contractor in advance — this is a request, not an authorisation

SUBMIT IN ADVANCE OF THE WORK

KD-SYS-AP-013 Rev A0

Published practice runs from 72 hours to five working days notice. Set your own period and state it on this form. An application is not a permit and confers no authority to start work. Work may only begin when a permit has been issued, accepted and displayed.

1 APPLICANT

APPLICATION NUMBER	DATE SUBMITTED	PROJECT / SITE REF	CONTRACTOR COMPANY
PERSON IN CHARGE	EMAIL	TRADE / PACKAGE	

2 THE WORK APPLIED FOR

REQUIRED FROM (DATE & TIME)	REQUIRED TO (DATE & TIME)	EXACT LOCATION
DESCRIPTION OF THE WORK		

3 PERMITS REQUESTED

☐ General permit to work	☐ Work at height	☐ Electrical isolation
☐ Hot works	☐ Roof work	☐ Permit to enter
☐ Confined space entry	☐ Lifting operations	☐ Other — state below
☐ Excavation / permit to dig	☐ Electrical permit to work	☐ Unsure — please advise

4 DOCUMENTS ATTACHED

☐ Risk assessment and method statement	☐ Competence and training records	☐ Lift plan / temporary works design
☐ COSHH assessments	☐ Insurance certificates	☐ Other — state below

LIST THE DOCUMENTS ATTACHED, WITH REFERENCES

5 APPLICANT DECLARATION

I confirm the information given is accurate, that the attached RAMS covers the work described, and that everyone working under any permit issued will be briefed on it before work starts. I understand that submitting this application does not authorise work to begin.

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

6 FOR OFFICE USE — PERMIT CONTROL

DATE RECEIVED	RECEIVED BY	DECISION — APPROVED / MORE INFO / REFUSED	PERMIT NUMBER(S) ISSUED

NOTES, CONDITIONS OR FURTHER INFORMATION REQUIRED

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continued

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R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-08-07	first-issue	First issue.	— not yet approved —
D1	2026-08-10	review	Reviewed - no change to the content. Legislation position reviewed against Product Legislation Register KD-REG-01 Rev R01.3 and the August 2026 horizon scan; cutoff moved to 10 August 2026.	— not yet approved —
A0	2026-08-27	review	Approved for issue by the author. Content unchanged from D1; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.