

NOTIFICATION ASSESSMENT AND RECORD

CDM 2015 — MANAGEMENT

Is this project notifiable? The reg 6 arithmetic, the decision, and the record either way

KD-CDM-NA-005 Rev A0

A project is notifiable if the construction work is scheduled to last more than 30 working days AND have more than 20 workers working simultaneously at any point, OR to exceed 500 person-days (reg 6). The notice (F10) is given by the client before the construction phase begins, online at HSE, and a copy is displayed on site. On a project for a domestic client this duty passes to the contractor or principal contractor (reg 7). Assess it BEFORE work starts and record the answer even when it is no — "we checked, and here is the arithmetic" is what an inspector asks for.

1 THE PROJECT

PROJECT

SITE ADDRESS

CLIENT

DOMESTIC CLIENT?

ASSESSED BY

2 THE ARITHMETIC

SCHEDULED WORKING DAYS

PEAK SIMULTANEOUS WORKERS

PERSON-DAYS (TOTAL)

WHERE THE NUMBERS CAME FROM

3 THE DECISION

NOTIFIABLE — exceeds 30 working days with more than 20 simultaneous workers, or exceeds 500 person-days

NOT NOTIFIABLE — below both thresholds on the arithmetic above

F10 REFERENCE

SUBMITTED (DATE)

COPY DISPLAYED WHERE

Re-assess if the programme grows, the workforce peaks higher than planned, or the scope extends — a project that becomes notifiable must be notified then. Record any re-assessment as a new line below.

DATE

RE-ASSESSED BY

OUTCOME AND WHY

PRINTED NAME

ROLE

COMPANY

SIGNATURE

DATE

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-08-31	first-issue	First issue.	— not yet approved —
D1	2026-08-31	material	Review actions — tooltips define the units: a working day is a day construction work takes place (weekend shifts count) and a person-day is one person's normal shift; footer scope statement now this document's own.	— not yet approved —
A0	2026-08-31	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.