

Statutory basis: HSWA 1974 s.2(2)(a) and MHSWR 1999 regs 3 and 5 — this document is the recorded safe system of work. The Control of Asbestos Regulations 2012 govern the work: reg 3 defines licensable, notifiable non-licensed (NNLW) and non-licensed work; reg 5 identification before work; reg 6 the assessment; reg 3(2) the exemption from licensing for the work covered here; reg 9 notification of NNLW; reg 19 air monitoring and reg 22 health records and medical surveillance where the work is NNLW; reg 10 training; reg 11 prevention or reduction of exposure; reg 16 duty to prevent spread; reg 24 waste. HSG210 (4th edition, 2018), the Asbestos Essentials task sheets, are the method for each task; HSG247 marks where licensed work begins; waste is consigned under the Hazardous Waste (England and Wales) Regulations 2005. Work outside the non-licensed category — sprayed coatings, lagging, insulating board other than small, short-duration tasks — is licensed work and is NOT covered by this document. Prepared against legislation current at 10/08/2026.

1 DOCUMENT AND PROJECT IDENTIFICATION

RAMS REFERENCE	PROJECT / SITE REF	SITE NAME AND ADDRESS	DATE PREPARED	NEXT REVIEW DATE
CLIENT / PRINCIPAL CONTRACTOR	PLANNED START	DURATION	OPERATIVES	SUPERVISING THE WORK

2 SCOPE OF WORKS

Short-duration minor tasks that disturb asbestos-containing materials within the non-licensed category: drilling holes using the shadow-vacuum or paste method, fixing to materials, encapsulation by painting, and the cleaning that follows each task.

This document does not cover: any task on AIB exceeding the short-duration limit in reg 3 or on sprayed coatings or lagging — licensed work.

SITE-SPECIFIC SCOPE, LOCATIONS AND LIMITATIONS

3 RISK ASSESSMENT — SCORE EACH RISK FOR THIS SITE, THEN ADD WHAT IS MISSING

The hazards and controls below are the starting point for this activity, written by a working main contractor. They are not complete for your site until a competent person has scored each risk, added the site-specific hazards, and struck out anything that does not apply. Rate risks High / Medium / Low before and after controls.

1. Release of asbestos fibre — mesothelioma, lung cancer, asbestosis

At risk: Operatives, occupants, other trades

Controls: Work only within the non-licensed category confirmed by the assessment; HSG210 task sheet method; area segregated and signed; wet methods; enclosure or mini-enclosure where the task sheet requires; Class H vacuum; RPE (FFP3 minimum, face-fitted) and disposable coveralls; no breaking beyond what the task sheet allows; decontamination; nobody untrained in the area.

INITIAL (H/M/L)	RESIDUAL (H/M/L)	SITE-SPECIFIC ADDITIONAL CONTROLS, OR N/A	ACTION OWNER	BY WHEN

2. Work that turns out to be licensable

At risk: Operatives, occupants

Controls: Material type and condition checked against the survey and reg 3 before the assessment is signed; if the material, quantity or condition puts it in the licensed category, stop — licensed contractor only. Sprayed coatings, lagging and AIB beyond short-duration work are never non-licensed.

INITIAL (H/M/L)	RESIDUAL (H/M/L)	SITE-SPECIFIC ADDITIONAL CONTROLS, OR N/A	ACTION OWNER	BY WHEN

3. Work at height from steps, podiums, towers or MEWPs

At risk: Operatives, and anyone below

Controls: Select access by the Work at Height hierarchy — podium or tower before steps; MEWPs by trained (IPAF) operators only. Inspect access equipment before use, establish an exclusion below overhead work, and secure tools and materials against dropping.

INITIAL (H/M/L)	RESIDUAL (H/M/L)	SITE-SPECIFIC ADDITIONAL CONTROLS, OR N/A	ACTION OWNER	BY WHEN

Site-specific hazards not listed above — every site has at least one:

HAZARD	WHO IS AT RISK	CONTROLS	INITIAL H/...	RESIDUAL...	ACTION OWNER	BY WHEN

4 METHOD — SEQUENCE OF WORK

- Confirm the material and that the task is within the non-licensed short-duration limit; assessment signed; notify if NNLW.
- Segregate the immediate area; polythene below; Class H vacuum; RPE and coveralls.
- Drill with the shadow-vacuum method or through a paste-filled cap per the task sheet; fix without breaking the material; encapsulate with the specified paint by brush or roller — never spray or sand.
- Vacuum the area and tools; wipe; bag waste; decontaminate; record the task against the asbestos register.

SITE-SPECIFIC AMENDMENTS TO THE SEQUENCE

5 PLANT, EQUIPMENT AND MATERIALS

Class H vacuum with shadow nozzle

Drill on RCD

INSPECTION / THOROUGH EXAMINATION REFS

COSHH ASSESSMENT REFS

6 PPE — THE LAST LINE OF CONTROL, NOT THE FIRST

Head protection

Gloves — task-rated

Face-fitted FFP3 RPE; disposable coveralls

Safety footwear

Eye protection

High visibility

Hearing protection

RPE TYPE, FACE-FIT STATUS, AND ANY OTHER PPE REQUIRED

7 PERMITS REQUIRED BEFORE THIS WORK STARTS

No permit is normally required for this activity. The site's own rules may still require one — check before starting, and record any permit issued below.

PERMITS ISSUED FOR THIS WORK (OR NONE)

8 EMERGENCY ARRANGEMENTS — COMPLETE FOR THIS SITE

FIRST AIDER AND LOCATION

NEAREST A&E

ASSEMBLY POINT

HOW THE ALARM IS RAISED

EMERGENCY ACCESS FOR THIS WORK AREA

SPILL / ENVIRONMENTAL RESPONSE

9 BRIEFING RECORD — EVERYONE WORKING UNDER THIS RAMS SIGNS BEFORE STARTING

By signing you confirm the contents of this RAMS have been explained to you, you understand the hazards and controls, and you will work to the sequence stated. Tell the supervisor if the work or the site does not match this document — work stops until it does.

NAME	COMPANY	SIGNATURE	DATE

10 PREPARED AND ACCEPTED

Prepared / adapted for this site by — I confirm I have adapted this document to the site, scored the risks, and that it describes how the work will actually be done.

PRINTED NAME	ROLE / COMPETENCE	COMPANY	SIGNATURE	DATE	TIME

Accepted for the site by — principal contractor or site manager review.

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

Review this RAMS if the work, the site or the law changes, and at least before each new phase of the works. Flatten the completed PDF before filing so the record cannot be silently edited.

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-08-28	first-issue	First issue.	— not yet approved —
A0	2026-08-29	review	Approved for issue by the author. Content unchanged from the draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.