

MEWP PRE-USE INSPECTION AND FAMILIARISATION RECORD

INSPECTION — DAILY

Pre-use check by the operator every day; familiarisation recorded for every operator on this model

KD-INS-MW-024 Rev A0

PUWER 1998 regs 5 and 6 require the machine to be maintained and inspected; reg 9 requires every operator to be trained; LOLER 1998 reg 9 requires a thorough examination every six months, or in accordance with an examination scheme, because a MEWP lifts people. BS 8460:2025 adds what a card does not give — familiarisation with this model before it is used — and sets the pre-use check and the rescue arrangements. The general plant sheet KD-INS-PL-004 does not cover the platform, the familiarisation or the rescue; this one does. The method is KD-RAMS-PL-002.

1 THE MACHINE

PROJECT / SITE REF	SITE	WEEK COMMENCING / PERIOD	OPERATOR	
TYPE	MAKE / MODEL / FLEET NO.	OWNER / HIRER	THOROUGH EXAMINATION — DATE / NE...	RATED LOAD / PERSONS

2 FAMILIARISATION — EVERY OPERATOR, THIS MODEL

OPERATOR	COMPANY	CARD CATEGORY /...	FAMILIARISED BY	DATE	GROUND RESCUE / EME...	HARNESS AND SHO...	SIGNATURE

3 DAILY PRE-USE CHECKS — TICK WHEN CHECKED AND SATISFACTORY; ANYTHING ELSE GOES IN SECTION 4

CHECK	MON	TUE	WED	THU	FRI	SAT	SUN

Rows in order: 1. Walk-round: tyres / wheels, structure, hoses, leaks, pins, decals legible · 2. Ground: level, firm, no voids, drains or edges; outriggers / stabilisers set where fitted · 3. Platform: guardrails, gate closes, harness anchor, load notice, controls labelled, no unauthorised loads · 4. Function test from ground and platform; emergency stop and emergency lowering; tilt alarm, overload cut-out, limit switches, horn · 5. Fluids, fuel or battery charge; charger disconnected and stowed · 6. Work area: overheads and lines, services, wind (limit from manual written in), crushing / entrapment points · 7. Rescue: ground controls accessible and a person on the ground who can use them

MON	TUE	WED	THU	FRI	SAT	SUN

4 DEFECTS FOUND AND ACTION

DATE	DEFECT	ACTION / REPORTED TO	FIXED BY / DATE	BACK IN U...

5 SIGNATURES

Operator — week complete:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

Supervisor — seen:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.