

COPY 1 OF 2 — DISPLAY AT WORK SITE

KD-PTW-MI-029 Rev A0

1 PERMIT IDENTIFICATION

DATE OF ISSUE

CROSS-REFERENCED PERMITS / CERTIFICATES

2 LOCATION AND DESCRIPTION OF WORK

CONTRACTOR / TRADE

DESCRIPTION OF THE WORK, AND ITS LIMITATIONS

SUPERVISOR

3 ISOLATIONS — ONE LINE PER ENERGY SOURCE

ENERGY / SUBSTANC...	ISOLATION POINT (VALVE / DEVICE I...	METHOD	LOCK / TAG N...	PROVED HOW	ISOLATED BY	TIME

4 STORED ENERGY AND RESIDUAL HAZARDS

- Pressure released and vented; gauges read zero; drains open
 Springs, counterweights, flywheels and raised parts restrained or lowered
 Hot surfaces cooled or protected; hazardous substances drained, flushed, purged; atmosphere tested where relevant
 Keys held by the person in charge; number of locks recorded; group lock-box used where several parties work

RE-INSTATEMENT SEQUENCE REF

5 DE-ISOLATION

Every isolation in section 3 is removed only when every permit relying on it is cancelled and every person is clear. Record the removal against each line.

ALL PERMITS CANCELLED AND PERSONS CLEAR? (Y/N) LOCKS REMOVED (COUNT)

MECHANICAL ISOLATION AND LOCK-OFF CERTIFICATE**COPY 2 OF 2 — RETAIN AT PERMIT CONTROL POINT**

Authorisation · acceptance · handover · hand-back · cancellation

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6 ISSUE — ISSUING AUTHORITY

I certify that the hazards of this work have been identified and assessed, that the work site has been examined, and that all precautions specified in this permit — including all isolations — have in fact been taken.

I confirm the validity period is specific to this work period and is not open-ended.

PRINTED NAME	APPOINTED ROLE	COMPANY	SIGNATURE	DATE	TIME

7 AUTHORISATION — SECOND PERSON CHECK BEFORE ISSUE

HSE requires the permit to be seen by a second person before it is issued. I have reviewed this permit and am satisfied it is complete, the scope is properly limited, and it does not conflict with any other permit live in this area.

PRINTED NAME	APPOINTED ROLE	COMPANY	SIGNATURE	DATE	TIME

8 ACCEPTANCE — PERFORMING AUTHORITY

I have read and understood this permit. I understand the hazards and the precautions, I have briefed everyone working under it, and those precautions will be observed for the duration of the work. I will not exceed the scope or the validity period stated.

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

9 EXTENSION / SHIFT HANDOVER

Complete only where the work continues into a further period. Confirm the plant remains safe and the incoming acceptor is aware of the hazards.

EXTENDED TO (DATE & TIME)	ISSUING AUTHORITY SIG	INCOMING ACCEPTOR SIG	RE-CHECKED (Y/N)
EXTENDED TO (DATE & TIME)	ISSUING AUTHORITY SIG	INCOMING ACCEPTOR SIG	RE-CHECKED (Y/N)

10 SUSPENSION

HSE requires suspended permits to be retained on the permit system, with the condition the plant has been left in and the consequences for other activities recorded.

DATE & TIME SUSPENDED	REASON, AND CONDITION PLANT LEFT IN	SIGNED

11 HAND-BACK — PERFORMING AUTHORITY

I certify that the work described in this permit is complete or has been stopped, that all persons and equipment under my control have been withdrawn, and that the area has been left in a safe and clean condition.

☐ Work COMPLETED ☐ Work PARTIALLY completed ☐ Work STOPPED and not completed

PRINTED NAME	SIGNATURE	DATE	TIME	OUTSTANDING ITEMS

12 CANCELLATION — ISSUING AUTHORITY

I certify that every isolation has been removed in the recorded sequence, all locks are accounted for, the plant is returned to service, and this certificate is cancelled.

PRINTED NAME	SIGNATURE	DATE	TIME	REGISTER (INITIALS)

On cancellation, flatten this PDF before archiving so the record cannot be silently edited. Retain for a minimum of 30 days on site (HSG250), then archive in line with your retention schedule.

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-08-28	first-issue	First issue.	— not yet approved —
A0	2026-08-29	review	Approved for issue by the author. Content unchanged from the draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.