

LEGAL AND TECHNICAL UPDATES REGISTER

The sources watched, and every change seen — assessed, actioned, briefed, closed

REGISTER — COMPANY FILE

KD-CAS-LU-008 Rev A0

Evidence for: CAS v5 Q138 — how the company finds out about changes in law, standards, guidance and the assessment question set that affect its work, and acts on them. Required of every supplier until the updated question set is published (Build UK statement, 23 July 2026).

No law requires a register by this name. It is kept because the duties the company carries depend on knowing the current rules: Building Regulations 2010 reg 11F requires the competence to carry out work in accordance with all relevant requirements, and reg 11Q(1) defines those requirements by regulation number, so a change to those regulations, or to the Approved Documents that give guidance on meeting them, changes what competent work means; MHSWR 1999 reg 5 requires arrangements for the review of preventive and protective measures. Sections 1 to 4 are the explanation an assessor asks for — who watches which sources, how often, and what happens when something changes. Section 5 is the evidence the arrangement works: a dated line for every change seen, including "checked — nothing relevant" for a month with no change. Changes that alter a role's competence go to KD-CAS-CM-006; the year's log is an input to KD-CAS-MR-009.

1 THE COMPANY AND THE ARRANGEMENT

COMPANY NAME

COMPANY NO.

REGISTER KEPT BY (NAME AND ROLE)

YOUR VERSION

VERSION DATE

COMPANY LOGO
print or paste it here

DEPUTY WHEN ABSENT

SOURCES CHECKED AT LEAST

COMPETENT ADVISER CONSULTED

2 HOW A CHANGE IS ASSESSED AND ACTED ON

1 The register keeper logs every change seen in section 5 on the day it is seen, with its date in force. 2 Within the time set below, the keeper and the owner of the work affected decide whether it affects the company and why. 3 If it does: the action is agreed with an owner and a date, the documents affected are revised under their own version control, and the people affected are briefed — recorded on KD-CAS-PB-005. 4 The line closes when the documents are revised and the briefing is done. 5 Changes that affect a role's competence go on the training needs analysis (KD-CAS-CM-006).

DECISION ON EACH CHANGE WITHIN

WHO DECIDES WHETHER IT AFFECTS THE COMPANY

HOW PEOPLE ARE BRIEFED

3 SOURCES THE COMPANY WATCHES

Tick the sources used and write the detail in the grid. These are examples of the kinds of source available; none is recommended over another, and KubitDocs has no connection with any of them.

- | | |
|---|---|
| ☐ HSE free eBulletins (for example the construction bulletin) | ☐ Standards updates or subscription service |
| ☐ legislation.gov.uk — new legislation, and changes to the instruments the company relies on | ☐ Competent person scheme, product certification or installer scheme updates |
| ☐ GOV.UK email alerts — Building Safety Regulator and building regulations guidance | ☐ Retained adviser's update briefings (advice logged on KD-CAS-HA-004) |
| ☐ Environmental regulator for each nation worked in | ☐ Build UK and assessment body announcements on the question set |
| ☐ Trade association or professional body updates | ☐ Client and main contractor supply chain briefings |

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continued

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KD-CAS-LU-008 Rev A0

SOURCE	WHAT IT COVERS FOR US	HOW RECEIVED	WATCHED BY	HOW OFTEN	LAST CHECKED

4 SIGNED FOR THE BUSINESS — DIRECTOR

I adopt this arrangement for keeping up to date with changes that affect the company's work. The sources and people named are current on the date signed.

DIRECTOR — PRINTED NAME	POSITION	SIGNATURE	DATE SIGNED	NEXT REVIEW DUE

continued

KD-CAS-LU-008 Rev A0

NO.	SEEN ON	CHANGE AND DATE IN FORCE	TYPE	SOURCE	AFFECTS US? Y/N — WHY	ACTION	DOCUMENTS REVISED	BRIEFED TO / DATE	CLOSED
SAMPLE FOR USE ON SITE - kubitdocs.com									

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continued

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R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-13	first-issue	First issue.	— not yet approved —
A0	2026-09-13	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue - material (the law, a control, a field or the scope changed — past buyers are notified) - editorial (wording or layout only) - review (checked, nothing changed) - withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.