

INSPECTION AND TEST PLAN — DECORATION

Materials and substrate to benchmark to every coat to handover — the plan the decoration cover sheet sits on

PLAN — ONE PER PACKAGE

KD-ITP-PD-010 Rev A0

An inspection and test plan is the list of what will be inspected or tested at each stage of this package, against what acceptance criterion and how often, who holds the work, witnesses it, keeps it under surveillance or reviews the record, and which record proves it. On a decoration package the substrate is the hold — moisture read and the surface accepted before a sealer goes on — and the benchmark area governs everything after it; the decoration cover sheet KD-QA-PD-100 is the cover, this is the plan behind it. The stages below are the ones the area checklists cover, so the R column points to a sheet that exists — the KD-QA sheets are the records; the package cover sheet KD-QA-SYS-001 is the cover the client signs with the register of sheets raised under it; this is the plan behind both. Where this plan exists, section 3 of KD-QA-SYS-001 (and of KD-QA-PD-100 for decoration) is completed as "see this plan" and the letters are agreed here, so nothing is agreed twice. Nothing on this sheet is an acceptance value: the specification reference and the criterion are written in from the specification, and H, W, S and R are agreed with the client before the first stage starts. A failed hold raises KD-QA-SYS-007 and the line stays open until it is re-inspected.

1 PACKAGE				
PROJECT / SITE REF	SITE	DATE	PACKAGE / SUBCONTRACTOR	PLAN PREPARED BY
SPECIFICATION, DRAWINGS AND REVISIONS THIS PACKAGE IS BUILT TO		PRINCIPAL CONTRACTOR'S REVIEWER	CLIENT'S REPRESENTATIVE	NOTICE FOR H AND W POINTS
PLAN REV				

2 THE PLAN — ONE LINE PER STAGE, IN THE ORDER THE WORK IS BUILT

H hold — work stops until released · W witness — notice given, work proceeds if they do not attend · S surveillance — checked without stopping the work · R review of the record only. One letter per party per line; a blank means that party takes no part in the stage.

NO	STAGE / ACTIVITY	SPEC REF	INSPECTION OR TEST	ACCEPTANCE	FREQUENCY	SUB	PC	CLIENT	RECORD REF	SIGN-OFF
1	Materials on site and colour schedule		Products and batches against the schedule		Each delivery				KD-QA-PD-103	
2	Substrate - moisture and preparation		Moisture reading; surface ready for the system		Each area				KD-QA-PD-001/007	
3	Asbestos and lead checks on existing surfaces		Register checked before any disturbance		Each area				KD-QA-PD-034/033	
4	Benchmark - the first area		Accepted as the benchmark for the rest		Per package				KD-QA-SYS-004	
5	Sealing coat or primer		Product, coverage, drying time		Each area				KD-QA-PD-001/007	
6	First coat on new plaster		Mist coat; no missed areas		Each area				KD-QA-PD-001	
7	Undercoat and build coats		Coverage; film build where specified		Each area				KD-QA-PD-001/008	
8	Finish coat		Opacity and cover under the viewing conditions		Each area				KD-QA-PD-001	
9	Joinery and metalwork finishes		Preparation, primer, coats		Each area				KD-QA-PD-008/014	
10	Fire door decoration		No paint on seals; labels left visible		Each door				KD-QA-PD-010	
11	Intumescent and fire-retardant coatings		Dry film thickness readings; certificate		Each member				KD-QA-PD-017/018	
12	External coatings		Weather, substrate, coats		Each elevation				KD-QA-PD-020/021	
13	Wallcoverings		Set-out, first drop, seams		Each room				KD-QA-PD-005	
14	Snagging and handover		Snags closed; touch-up stock handed over		Each area				KD-QA-PD-001/CO-004	

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continued

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KD-ITP-PD-010 Rev A0

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3 SIGN-OFF CHAIN

The subcontractor prepares the plan from the specification and the sequence it will build to. The principal contractor's reviewer accepts it: the stages are complete, every record named exists, and every hold falls before the work it protects is covered. The client's representative agrees the H, W, S and R columns and the notice period. A line is closed in the last column by the party holding the highest intervention on it; the area checklists carry the signatures for the checks themselves. Revise and re-sign when the specification, the sequence or the subcontractor changes.

Prepared by — subcontractor:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

Accepted by — principal contractor's reviewer:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

Agreed by — client's representative:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.