

INSPECTION AND TEST PLAN — BRICKLAYING AND MASONRY

Setting out to sample panel to every cavity detail before it closes — the holds a brick package needs

PLAN — ONE PER PACKAGE

KD-ITP-BM-003 Rev A0

An inspection and test plan is the list of what will be inspected or tested at each stage of this package, against what acceptance criterion and how often, who holds the work, witnesses it, keeps it under surveillance or reviews the record, and which record proves it. On a brick package every cavity detail is a hold before the next lift hides it — ties, insulation, trays, weeps, closers and the clean cavity — and the sample panel is accepted before the second lift goes up. The stages below are the ones the area checklists cover, so the R column points to a sheet that exists — the KD-QA sheets are the records; the package cover sheet KD-QA-SYS-001 is the cover the client signs with the register of sheets raised under it; this is the plan behind both. Where this plan exists, section 3 of KD-QA-SYS-001 (and of KD-QA-PD-100 for decoration) is completed as "see this plan" and the letters are agreed here, so nothing is agreed twice. Nothing on this sheet is an acceptance value: the specification reference and the criterion are written in from the specification, and H, W, S and R are agreed with the client before the first stage starts. A failed hold raises KD-QA-SYS-007 and the line stays open until it is re-inspected.

1 PACKAGE

PROJECT / SITE REF		SITE		DATE	PACKAGE / SUBCONTRACTOR		PLAN PREPARED BY		
SPECIFICATION, DRAWINGS AND REVISIONS THIS PACKAGE IS BUILT TO				PRINCIPAL CONTRACTOR'S REVIEWER		CLIENT'S REPRESENTATIVE		NOTICE FOR H AND W POINTS	PLAN REV

2 THE PLAN — ONE LINE PER STAGE, IN THE ORDER THE WORK IS BUILT

H hold — work stops until released · W witness — notice given, work proceeds if they do not attend · S surveillance — checked without stopping the work · R review of the record only. One letter per party per line; a blank means that party takes no part in the stage.

NO	STAGE / ACTIVITY	SPEC REF	INSPECTION OR TEST	ACCEPTANCE	FREQUENCY	SUB	PC	CLIENT	RECORD REF	SIGN-OFF
1	Setting out and datum		Independent check against the drawing		Each building				KD-QA-BM-001	
2	Sample panel - benchmark		First panel accepted as the benchmark for the rest		Per package				KD-QA-BM-001	
3	DPC and cavity trays at the base		Position, laps, stop ends before the wall rises		Each elevation				KD-QA-BM-001	
4	First lifts - gauge, bond and joints		Gauge rod and bond checked		Each elevation				KD-QA-BM-001	
5	Wall ties		Type, spacing, embedment, fall to the outer leaf		Each lift				KD-QA-BM-002	
6	Cavity insulation		Boards tight, clipped, clean; no mortar bridges		Each lift				KD-QA-BM-002	
7	Cavity trays, stop ends and weeps		Every opening and abutment before it closes		Each opening				KD-QA-BM-002	
8	Cavity closers and barriers		Closers and cavity barriers at every position		Each opening				KD-QA-BM-002	
9	Cavity clean - before it closes		Cavity clear of debris; photographed		Each lift				KD-QA-BM-002	
10	Plumb, line and level - measured		Measured against the specified tolerance		Each elevation				KD-QA-BM-003	
11	Movement joints		Position, width, filler and sealant		Each joint				KD-QA-BM-003	
12	Lintels, padstones and bearings		Bearing length, type and level before loading		Each opening				KD-QA-BM-004	
13	Restraint straps and ties		Every strap on the drawing fixed		Each floor				KD-QA-BM-004	
14	Internal fire and acoustic walls		Joints full, head detail, penetrations sealed		Each wall				KD-QA-BM-005	

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continued

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KD-ITP-BM-003 Rev A0

NO	STAGE / ACTIVITY	SPEC REF	INSPECTION OR TEST	ACCEPTANCE	FREQUENCY	SUB	PC	CLIENT	RECORD REF	SIGN-OFF
15	Mortar samples		Sampled and tested at the specified rate		Per spec rate				KD-QA-BM-003	
16	Facework and handover		Cleaned, pointed, no damage; snags closed		Each elevation				KD-QA-BM-003	

3 SIGN-OFF CHAIN

The subcontractor prepares the plan from the specification and the sequence it will build to. The principal contractor's reviewer accepts it: the stages are complete, every record named exists, and every hold falls before the work it protects is covered. The client's representative agrees the H, W, S and R columns and the notice period. A line is closed in the last column by the party holding the highest intervention on it; the area checklists carry the signatures for the checks themselves. Revise and re-sign when the specification, the sequence or the subcontractor changes.

Prepared by — subcontractor:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

Accepted by — principal contractor's reviewer:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

Agreed by — client's representative:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.