

FIRST-AID NEEDS ASSESSMENT AND KIT CHECK

FORM — SITE FILE

How much first aid this site needs, and the monthly check that it is there

KD-SITE-FA-029 Rev A0

Health and Safety (First-Aid) Regulations 1981 reg 3: first-aid provision is adequate and appropriate for the circumstances, and the way to show that is an assessment — numbers, hazards, the distance to hospital, the shifts. Then the monthly check that the kits and the first-aiders the assessment promised are actually there. Each contractor keeps its own reg 3 duty; the arrangement by which this assessment covers them is agreed at pre-start (KD-SITE-PS-009).

1 NEEDS ASSESSMENT

PROJECT / SITE REF	SITE	DATE	ASSESSED BY
PEAK NUMBERS ON SITE	SHIFTS / HOURS	NEAREST A&E AND TRAVEL TIME	REMOTE / LONE WORKING?
HAZARDS THAT SHAPE THE PROVISION			
FIRST-AIDERS REQUIRED (NUMBER, LEVEL)		KITS REQUIRED (NUMBER, TYPE, LOCATION)	

2 FIRST-AIDERS ON SITE

NAME	EMPLOYER	LEVEL (FAW / EFA...	CERTIFICATE EXPI...	SHIFT / DAYS	CONTACT

3 MONTHLY KIT AND EYEWASH CHECK

DATE	KIT / LOCATION	COMPLETE TO THE...	IN DATE?	EYEWASH SEALED / IN...	RESTOCKED (WHAT)	BY

4 SIGNATURES

Assessed by:						
PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME	
Reviewed by:						
PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME	

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continued

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R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-01	first-issue	First issue.	— not yet approved —
A0	2026-09-01	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.