

FIRE POINT AND ESCAPE ROUTE INSPECTION CHECKLIST

CHECKLIST — SET-UP AND EVERY LAYOUT CHANGE

The route-by-route walk at set-up, at every layout change and at every stage change — routes, signs, lighting, fire points, as a... KD-FIRE-ER-005 Rev A0

The weekly equipment and route check is KD-INS-FS-009; this sheet is the route-by-route record when the layout changes. It is walked at set-up, at every layout change and at every stage change — weekly only where the fire plan says so — and it checks the system the people would use: every escape route from the furthest workforce to the muster point, walked as the person escaping would walk it, with the doors, the signs, the lighting and the fire points along it. CDM 2015 reg 31: emergency routes and exits are kept clear, indicated and lit.

1 SITE AND OCCASION

PROJECT / SITE REF	SITE	DATE	OCCASION	WALKED BY
WHAT CHANGED SINCE THE LAST WALK	LAYOUT DRAWING / FIRE PLAN REV	FIRE MARSHALS ON SITE		

2 ESCAPE ROUTES — EVERY ROUTE, FROM THE FURTHEST WORKFACE TO THE MUSTER POINT

- Every route on the layout still exists — nothing built, stored, parked or hoarded across it since the last walk
- Width kept along the whole route; no cables, hoses, pallets or plant to step over; floors sound and not slippery
- Doors on the route open in the direction of escape without a key, are not wedged, chained or screwed shut, and close behind you
- Temporary stairs and ladders on the route secured, boarded and handrailed; scaffold escape stairs tied and tagged
- Final exits lead to open air and on to the muster point without passing the fuel store, the LPG store or the skips
- Routes through an occupier's area agreed with them and still open at their end

3 SIGNAGE AND LIGHTING

- Exit and direction signs visible from every point on the route, facing the way people come, and moved where the works moved
- Muster point signed, and the sign visible on arrival
- Lighting works along the whole route at the times people are on site; emergency lighting or torches tested where escape depends on them
- Fire action notice at every fire point and call point, naming the muster point and the alarm signal

4 FIRE POINTS AND MUSTER

- Every fire point on the plan is where the plan says, signed, unobstructed, with the means to raise the alarm beside it
- Fire points follow the work — one at each hot works location and on each new floor as it opens
- Muster point clear, large enough for the peak numbers on site, off the appliance access route and out of the fall zone of the building
- Today's signing-in sheet at the gate for the roll call

5 ROUTE BY ROUTE

ROUTE / FLOOR	WALKED FROM → TO	CLEAR? Y / ...	DEFECT FOUND	ACTION / BY WHOM	FIXED

6 SIGNATURES

A blocked route is cleared before the walk ends. Defects that cannot be fixed on the walk go to the site action register (KD-INS-AR-019) the same day.

Walked by:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

Site fire safety coordinator — seen:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.