

EXCAVATION SUPPORT INSPECTION RECORD

INSPECTION — PER SUPPORT SYSTEM

Installed to the design or data sheet, checked on installation and after every move, extension or lowering — the start-of-shift insp...

KD-INS-ES-027 Rev A0

CDM 2015 reg 22 requires an excavation to be supported or battered so that it cannot collapse, and inspected at the start of every shift with a reg 24 report; BS 6031:2009 and BS 5975-1:2024 treat the support as designed temporary works — a proprietary box used within its certified depth and ground class, sheeting and frames to a design. KD-INS-EX-002 is the shift record for the excavation as a whole; this sheet is the check of the support system itself — one per box, frame or run of sheeting — repeated every time it is moved, extended or lowered. The permit is KD-PTW-EX-005.

1 THE SUPPORT SYSTEM

PROJECT / SITE REF	SITE	WEEK COMMENCING / PERIOD	INSPECTOR (COMPETENT PERSON)	
SYSTEM	MAKER / ID	CERTIFIED DEPTH / GROUND CLASS (FROM DATA S...	DESIGN REF (SHEETING / FRAMES) / ...	EXCAVATION REF (KD-IN...

2 INSTALLATION CHECKS — TICK WHEN TRUE

- ☐ Ground and water conditions match the data sheet or design: soil type, depth, surcharge from spoil, plant and adjacent structures
- ☐ Box within its certified depth; panels, struts and spreaders undamaged; pins and locking clips in; struts at the extension the data sheet allows
- ☐ Installed by the method the maker gives (dig-and-push / place-and-dig); base of box close to formation — the gap from the data sheet written in and not exceeded
- ☐ Top of box above ground level or edge protection fitted; ends closed or adjacent units overlapped; no unsupported length
- ☐ Sheets driven, frames and walers wedged and struts fitted as the design; no member removed to make room for a pipe without the designer
- ☐ Ladder access inside the protected length; entry only inside the box or sheeting; nobody in the excavation while the box is being moved
- ☐ Spoil, plant and materials kept back from the edge; services exposed are supported and not used as footholds

3 MOVES, EXTENSIONS AND RE-CHECKS

DATE / TIME	MOVED TO / EXTENDED / LOWERED	RE-CHECKED (SECTION 2 ITEMS)	SAFE TO ENTER...	INSPECTOR

4 DEFECTS AND ACTION

DATE	DEFECT	ACTION / BY WHOM	CLOSED

5 SIGNATURES

Inspector:					
PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME
Temporary works coordinator — seen:					
PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

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continued

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KD-INS-ES-027 Rev A0

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.