

ENVIRONMENTAL AND WASTE ARRANGEMENTS

ARRANGEMENT — EMPLOYER FILE

Waste, fuel, spills, water, noise and dust — the duty of care and who holds it in this business

KD-HSA-EW-019 Rev A0

Environmental Protection Act 1990 s.34: the duty of care for waste — described, contained, handed only to an authorised carrier or site, with a transfer note kept two years under the Waste (England and Wales) Regulations 2011 reg 35 and the waste hierarchy applied under reg 12; the Hazardous Waste (England and Wales) Regulations 2005 for consignment notes; the Control of Pollution (Oil Storage) (England) Regulations 2001 for fuel containers; the Environmental Permitting (England and Wales) Regulations 2016 regs 12 and 38 for anything discharged to water or ground; the Control of Pollution Act 1974 ss.60 and 61 for site noise. Not every SSIP scheme asks about the environment, but clients do, and the arrangement takes the same shape. The plans are in the KD-ENV range — KD-ENV-SW-001 waste, KD-ENV-RR-002 aspects, KD-ENV-SR-006 spills, KD-ENV-DN-003 dust and noise, KD-ENV-WP-004 water — and the logs KD-SITE-WT-021 and KD-SITE-FL-022.

1 THE EMPLOYER

EMPLOYER / BUSINESS	RESPONSIBLE PERSON	DATE	REVIEW BY

2 HOW THIS BUSINESS DOES IT

WASTE

FUEL, OIL AND SPILLS

WATER, DRAINS AND GROUND

NOISE, DUST, VIBRATION AND THE NEIGHBOURS

3 RECORDS THAT EVIDENCE THIS ARRANGEMENT

Tick what is held. Where the record does not exist yet, the tick is the action.

☐ Site waste management plan — KD-ENV-SW-001; environmental risk register — KD-ENV-RR-002

☐ Waste transfer and skip log with every note reference — KD-SITE-WT-021; the notes themselves kept two years, consignment notes three

☐ Carrier registration and destination permit checks, dated

☐ Fuel, oil and spill log — KD-SITE-FL-022; spill response plan and drill — KD-ENV-SR-006

☐ Water pollution prevention plan — KD-ENV-WP-004; ecology and tree protection checklist — KD-ENV-ET-005

☐ Dust and noise management plan — KD-ENV-DN-003; monitoring and complaints log — KD-SITE-NM-023

☐ Environmental incident reports — KD-ENV-IR-007

☐ Toolbox talks — KD-TBT-SP-057 spills, KD-TBT-RF-032 refuelling

WHERE THE RECORDS ARE HELD	KEPT BY	KEPT FOR

4 ADOPTION

By signing, the director adopts this arrangement as the way this business works and undertakes that the records it names are kept.

Adopted by the director:

PRINTED NAME	POSITION	COMPANY	SIGNATURE	DATE	TIME

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.