

The electrical installation complete, tested, certificated and handed over

KD-HO-CE-005 Rev A0

1 THE INSTALLATION

PROJECT REF	BUILDING / SITE	DATE	CERTIFICATE COMPLETED BY
ELECTRICAL CONTRACTOR	QUALIFIED SUPERVISOR	DESIGNER	SUPPLY

[illegible]

Every distribution board carries a typed circuit schedule that matches the as-built drawings and the test results; spare ways labelled SPARE

Every circuit, isolator and switch labelled with what it controls; main switch and the earthing and bonding labels in place; the meter position labelled

Distribution board keys, panel keys and the test-switch keys handed over and on KD-HO-HC-002

Lighting controls commissioned — time schedules, daylight and presence settings recorded in the O&M; overrides shown to the client on KD-HO-TR-008

Metering and sub-metering energised, reading, and schedule of what each meter serves in the O&M; CT ratios recorded

Generation, storage and EV charging: DNO notified and confirmation received; export and isolation labelled; shutdown procedure in the O&M

Temporary site supply disconnected and the builder's supply account closed (KD-HO-MR-009); no temporary distribution left in the building

Spares, lamps and fuse carriers handed over as the specification requires; the schedule in the O&M

Periodic inspection interval recommended on the certificate written into the O&M maintenance schedule

ITEM	REASON	BY (DATE)	OW REF

KD-HO-CE-005 | Rev A0 | Issued 2026-09-02 | Effective 2026-09-02 | Next review 2027-09-02

Approved for issue by: Author — director, UK principal contractor, SMSTS. Not an independent review.

TEMPLATE ONLY. Adapt the headings to your building and your contract: practical completion is whatever your contract defines it to be, and its certificate is the contract administrator's, not this sheet. A record evidences what was handed over and does not replace the commissioning, the testing or the certificates it lists.

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Basis: BS 7671:2018+A4:2026; IET Guidance Note 3; Electricity at Work Regulations 1989 reg 4(1); Building Regulations 2010; BS EN 62305-3:2011; BS EN 62446-1:2016; G98; IET Code of Practice for Electric Vehicle Charging Equipment Installation; BS EN 50174-2:2018.

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The electrical installation described in section 1 has been inspected and tested to BS 7671:2018+A4:2026 and the certificates listed in section 2 have been issued and handed over; the items in section 3 have been checked. Outstanding items are listed in section 4 and nowhere else. This certificate records the handover of the installation; the Electrical Installation Certificate remains the statement of its condition.

6 SIGNATURES

Electrical contractor — qualified supervisor:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

Principal contractor:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

Client witness:

PRINTED NAME	ROLE	COMPANY	SIGNATURE	DATE	TIME

R REVISION HISTORY

Every revision of this document, and every review that found nothing to change. The revision on the front of this sheet is the one you are holding — check kubitdocs.com for the current one before use.

Rev	Date	Class	What changed	Authorised by
D0	2026-09-02	first-issue	First issue.	— not yet approved —
A0	2026-09-02	review	Approved for issue by the author. Content unchanged from the reviewed draft; the draft status strip is removed. No independent third-party review has been carried out.	Author — director, UK principal contractor, SMSTS. Not an independent review.

Class: first-issue · material (the law, a control, a field or the scope changed — past buyers are notified) · editorial (wording or layout only) · review (checked, nothing changed) · withdrawal. Revision prefix D = draft, not approved and not for sale; A = approved for issue by the person named, on the date shown.